

**UNITED STATES BANKRUPTCY COURT  
DISTRICT OF CONNECTICUT**

**AMENDED CONTESTED MATTER PROCEDURE  
Effective November 25, 2015**

**Unless otherwise provided by applicable statute or rule, or unless otherwise ordered,** this Contested Matter Procedure shall govern all Contested Matters as defined by Federal Rule of Bankruptcy Procedure 9014.

A certification that service has been made upon all parties entitled thereto by applicable rule or court order shall be filed with all documents referred to in this procedure.

**1. Commencement of Contested Matter.**

All Contested Matters shall contain a **PROPOSED ORDER** and a **NOTICE**.

The **NOTICE** shall include (1) a Response deadline of fourteen (14) days or twenty-one (21) days, as applicable. *See*, Federal Rules of Bankruptcy Procedure 2002(a) and 9014. The Response deadline shall be set from the date the **NOTICE** was filed with the Court (the “Response Date”), and (2) a statement that in the absence of a timely filed Response, the proposed order *may* enter without further notice and hearing.

**2. Response.**

Any Response to the Contested Matter shall be no more than ten (10) pages and shall state the specific legal and factual bases therefore, be filed no later than the Response Date, and be served upon the party who filed the Contested Matter and all parties originally served with the Contested Matter.

**3. Notice of Hearing.**

Upon the timely filing of a Response, a **NOTICE OF HEARING** shall be sent by the clerk’s office to the party who filed the Contested Matter. The party who filed the Contested Matter shall then serve the **NOTICE OF HEARING** on all parties to whom service of the Contested Matter was initially made.

**4. Reply.**

Any Reply to the Response shall be no more than five (5) pages and shall be filed no later than three (3) days before the scheduled hearing on the Contested Matter.